

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, JULY 18, 2017 AT APPROXIMATELY 6:00 P.M. IN THE
COTTONWOOD HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT
2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, Finance Director Dean Lundell, Fire Chief Mike Watson, Police Chief Robby Russo, Public Works Director Matt Shipp, Community Development Director Brian Berndt, City Attorney Shane Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf.

1. Canyons School District – Amber Shill

Ms. Amber Shill provided the City Council with the monthly report on Canyons School District.

2. Envision Utah

Mr. Ryan Beck, from Envision Utah, along with the Community Development staff provided Council with a presentation on the Envision Utah initiative.

3. TRCC Park and Open Space Project Review

Assistant City Manager, Mr. Bryce Haderlie, led a discussion on the Tourism, Recreation, Cultural and Convention grant proposals.

4. Public Relations Report

Public Relations Specialist, Mr. Dan Metcalf, reported on media coverage and city events.

5. Planning and Economic Development Report

a. Board of Adjustment meeting of July 13, 2017

Mr. Brian Berndt, Director of Community and Economic Development, reported on the recent Board of Adjustment meeting held July 13, 2017.

b. Planning Commission meeting July 19, 2017

Mr. Brian Berndt, Director of Community and Economic Development, reported on the upcoming Planning Commission meeting.

c. Canyon Centre Development

Mr. John Park, City Manager, and staff provided the Council with an update on progress of the Canyon Centre development.

6. Public Works Report

Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.

a. Capital Projects for 2017-2018

Mr. Matt Shipp, Public Works Director, led a discussion on this fiscal-year's Capital Projects.

7. Public Safety Reports

a. Unified Fire Authority

Assistant Fire Chief Mike Watson reported on noteworthy events of the week

b. Police Department

Police Chief Robby Russo reported on noteworthy events of the week.

8. City Manager/Assistant City Manager Report

a. City Hall Report

City Manager, Mr. John Park, provided the Council with a progress report on the remaining items to complete the punch list for City Hall.

b. Rocky Mountain Power Franchise Agreement

City Manager, Mr. John Park and City Attorney, Mr. Shane Topham, led a discussion on the proposed Rocky Mountain Power Agreement.

c. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

9. Mayor/City Council Reports

a. Central Wasatch Commission – Mayor Cullimore

Mayor Cullimore reported on the inaugural meeting of the Central Wasatch Commission held July 17, 2017. The CWC is tasked with carrying on the work begun by Mountain Accord.

b. Salt Lake County Signal Detection Process meeting – Mayor Cullimore

Mayor Cullimore reported on the recent Salt Lake County Signal Detection Process meeting.

c. Historic Committee Meeting – Councilman Peterson

Councilman Peterson reported on the recent Historic Committee meeting.

d. Butlerville Days Committee Meeting – Councilman Peterson

Councilman Peterson reported on the recent Butlerville Days Committee meeting.

e. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken

Councilman Bracken reported on the recent Wasatch Front Waste and Recycling District Board meeting.

10. Calendar of Events

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** Oct 31, Dec 5 & 26
- b. **July 21 and 22 - Butlerville Days**
- c. **July 21 Movies In The Park at Butler Park - Finding Dory (PG)**
- d. July 27 at 5 p.m. – City Summer Party at Mountview Pavillion
- e. July 27-29, July 31, August 4-5 - CH Arts Council Presents 'Annie'.
- f. Aug. 14 – Noon - Luncheon w/ Principals and *Teachers of the Year*
- g. August 15 - Primary Election Day
- h. August 24 - 5:30 pm - *Social Media - FREE Boot Camp Workshop*
- i. August 29 - Board of Canvass Meeting
- j. August 29 - *YCC Dinner with the Mayor*
- k. August 30 – Police Banquet
- l. **Sept 13-15 – Utah League of Cities and Towns Fall Conference**
- m. Sept. 14 - 5:30 pm - *Business Licensing - FREE Boot Camp Workshop*
- n. September 16 - 10 am – 2pm - *Bark in the Park* at Mountview Park
- o. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
- p. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- q. November 7 - Election Day
- r. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
- s. December 5 - *City Employees Christmas Party*
- t. December 15 - Noon to 2:00 pm - *Sub For Santa Open House*

11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

Councilman Tee Tyler motioned to close the Work Session and move to a closed meeting. The motion was seconded by Councilman Mike Peterson. The motion passed unanimously.

The City Council Work Session moved to Closed Meeting at 10:02 p.m.

Councilman Tee Tyler motioned to close the closed meeting, resume the Work Session and Adjourn. The motion was seconded by Councilman Mike Peterson. The motion passed unanimously.

12. ADJOURN

The City Council Work Session adjourned at 10:18 p.m.